

Tiny Tim's Catering & Events

at Indian Ranch

200 Gore Road
Webster, Ma 01570

TERMS & CONDITIONS

A non-refundable deposit of \$800.00 is required to reserve a date for any function at Indian Ranch, payable to Indian Ranch. 90 days prior to the event 50% of the estimated balance will be due by cash, check, credit card, or cashiers check. The balance will be due 10 days prior to the event by cashiers check, payable to Tiny Tim's at Indian Ranch.

Prices do not include 15% Gratuity, 3% Administration Fee & 5% MA Meals Tax

Menu selections must be finalized 30 days prior to the function

Due to fluctuations in market costs, we cannot guarantee menu prices more than 90 days prior to the function date.

Function times are 6 hours: 11 am to 5 pm and 6:00 pm to Midnight - if the ceremony is to be held on site it should be scheduled accordingly for these time frames.

On-site ceremonies are an additional \$350.00

Any outside rentals purchased at your request by Tiny Tim's and/or Indian Ranch must be paid in full 30 days prior to the function.

A guaranteed count will be required 14 days prior to the function. Should the count increase after the 14 day notice, prices will be adjusted accordingly and notification must be made at least 3 days prior to the event. Prices are not reduced should your count decrease after the 14 day notice.

Decorations & displays: all displays and/or decorations are subject to the approval of Indian Ranch management. No confetti, glitter or bird seed are allowed. A few fresh flower petals at the gazebo are permitted. Bubbles are permitted outside of the banquet hall.

Food & Beverages: All food items must be supplied and prepared by Tiny Tim's Catering or Indian Ranch Recreation. Indian Ranch Recreation, Inc. as licensee is responsible for the administration, sales and service of alcoholic beverages in accordance with the Massachusetts State Liquor Commissions regulations. All liquor and wine must be supplied by Indian Ranch Recreation, Inc.

Service of alcoholic beverages to minors or persons deemed to be intoxicated is strictly prohibited by state laws. We are required by those laws to be responsible for such service. Your cooperation is required and greatly appreciated. Indian Ranch Recreation, Inc. reserves the right to close the bar if management deems it to be necessary.

Function Rooms & Facility Amenities

Banquet Hall:	Seating Capacity	250 with dance floor 400 without dance floor	
	Under 125 Guests		\$500.00
	125 – 200 Guests		\$350.00
	Over 200 Guests		\$200.00
Seasonal:	Large Pavilion	100 Person Minimum 300 Maximum Capacity	\$500.00
	Small Pavilion	50 Person Minimum 200 Maximum Capacity	\$350.00
On-site Ceremony:	\$350.00 which includes the use of our gazebo, beach or large pavilion for the ceremony. Chairs and archway are also included.		
Wedding Rehearsal:	One hour with our staff - \$125.00 Without our staff - \$75.00		
Bridal Suite:	Bridal Suite - \$250.00 For the use of wedding party prior to the ceremony Complementary cheese, crackers & fruit platter		
Wedding Cake:	It will be our pleasure, at no charge to slice and serve your wedding cake.		
Special Options:	Wine Fountain.....\$125.00 initial serving, \$85.00 per refill Champagne Toast.....\$3.25 per person Wine Toast.....\$2.75 per person Sparkling Juice Toast.....\$1.75 per person		
Wedding Packages:	Packages starting at \$41.50 per person		

General Event Information

- Decorations:** You want to celebrate so you want to decorate, and we can appreciate that. However, all decorations and displays are subject to approval of Indian Ranch management. Nothing may be tacked, pinned, taped, etc to the walls, ceilings, doors or floors. Wire, ribbons or pipe cleaners can be used on the gazebo, bridge, archway and chairs. Decorations are to be removed the day of the event. If you need Indian Ranch to pack away your decorations after your event there will be a fee of \$50.00. We are not to be held accountable for any equipment, materials, garments and/or products brought to Indian Ranch. All candles must be enclosed.
- Weather:** Indian Ranch is not responsible, and cannot be held liable for adverse weather conditions. A decision regarding the relocation of outdoor ceremonies during inclement weather will be made in consultation with the management 5 hours prior to the event start time.
- Cancellations:** All cancellations must be in writing
All deposits and payments made up to the cancellation are non-refundable and will serve as the Cancellation Fee.
- Bridal Suite:** All personal belongings must be removed from this area prior to the end of the event.
- Cocktail Hour:** A bartender and full liquor bar is included in your rental fee. We will limit an open bar to beer and wine only upon your request
- Cash Bar:** A cash bar is when your guest would pay for their own drinks.
- Open Bar:** Open bar is by consumption for specified time. Guests order their drink and it is put on a tab. The tab is totaled at the end of the cocktail hour or a predetermined time frame or predetermined dollar amount. An 18% gratuity charge is added to the total. This is paid at the end of the event with a reserved credit card.
- Bridal Party Tab:** This is when the bridal party and/or immediate family members put their drinks on a tab for the designated time and is paid with a reserved credit card at the end of the event. We reserve the right to limit and control the amount of alcoholic beverages consumed by all guests at any time.

FUNCTION CONTRACT

Date of Function: _____ Type of Function _____

Time: 11:00 am to 5:00 pm _____ 6:00 pm to 12:00 am _____ All Day _____

Banquet Room: _____ Large Pavilion: _____ Small Pavilion: _____

Ceremony on Site: Pavilion _____ Gazebo _____ Beach _____

Ceremony Time: _____ Justice of the Peace: _____

Other Rentals Required: _____

Rehearsal: _____ Date: _____ Time: _____

Coordinator Required: _____ Approximate # of guests: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell #: _____

E-mail: _____

Fiancé's Name: _____ Deposit Received: _____

2nd Payment due by: _____ Approximate Amount: _____

Indian Ranch requires an \$800.00 non-refundable deposit to secure the function date. 90 days prior to the function a second payment of 50% of the estimated balance is due and the final payment is required 10 days prior to the event. The final head count is due 14 days prior to the event date. The contract party is responsible for all payments. All functions are subject to a 15% Gratuity, 3% Administration Fee and 5% MA Meals tax. Due to fluctuating market costs, we cannot guarantee menu prices more than 90 days prior to the function date.

Client shall indemnify and hold Indian Ranch Recreation, Inc & Tiny Tim's Catering harmless from and against any and all liability, claims, demands, costs, expenses, loss or damage (including reasonable attorney) (s) fees arising out of or in connection with any bodily injury, death, loss or damage to property which occurs in connection with any event rendered or to be rendered by the client hereunder. Client represents and warrants that it presently carries liability and property damage insurance with sufficiently high limits to adequately insure the risk assumed and obligations undertaken by Indian Ranch Recreation, Inc & Tiny Tim's Catering under this paragraph.

Some events may require security personnel or additional staff which will be charged accordingly.

I have received a copy of and agree to the Terms & Conditions, along with the Function Contract Policies.

Indian Ranch Signature Date

Client Signature Date

Thank you for choosing Indian Ranch Recreation & Tiny Tim's Catering for your event!
Tiny Tim's at Indian Ranch • 200 Gore Road • Webster • MA 01570 • 508-943-3871